



# COVID-19 Coronavirus

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## Sun-Shine Cleaning Services – COVID-19 Safety Procedures

Sun-Shine Cleaning Services employ strict procedures to control the spread of COVID-19.

### What do we do to ensure we are COVID-19 compliant?

- All Team Members will always wear face masks when indoors or when outdoors and a 2-meter social distance cannot be guaranteed.
- All Team Members will wear single use, disposable gloves when undertaking cleaning duties.
- All PPE will be placed into sealed bags and disposed of in line with COVID-19 requirements
- Any Team Member showing ANY symptoms will immediately self-isolate until a clear PCR test has been confirmed.
- In the event of a Team Member testing positive for COVID-19, the management of Sun-Shine Cleaning Services will contact all customers, and other Team Members, who that person may have been in contact with within the last 14 days.
- Sun-Shine Cleaning Services will ensure all government guidelines and legal requirements are complied with in full.
- Sun-Shine Cleaning Services will ensure all guidelines set by clients and/or booking agents are always followed in their entirety.
- Any customer who confirms they have contracted / or are suffering any COVID-19 symptoms, must complete our online declaration form prior to any further cleaning being completed.
- Our procedures will be updated to reflect new guidelines / requirements as the government publishes new information.